

## **CLUB RULES**

### **MASTERS RACING CLUB**

1. **TITLE.** The name of The Club shall be “Masters Racing Club”, hereafter referred to as “The Club”.
2. **OBJECTS.**
  - a) To further interest in motoring and motor sport.
  - b) To provide members with information, advice and assistance on matters connected with motoring and motor sport.
  - c) To watch the local administration of the laws and regulations affecting motoring and motor vehicles, and to report any proposed local action or scheme to the MSA.
  - d) To promote motor competitions in accordance with the Rules of the Motorsport UK and (when appropriate) the International Sporting Code of the FIA.
  - e) To arrange tours, lectures, discussions and social and other meetings.
  - f) To afford members such benefits and privileges as it may be possible to arrange.
3. **CONSTITUTION.** Ladies and Gentlemen of not less than (17) years of age shall be eligible for membership. The membership shall consist of, (a) Ordinary Members, (b) Honorary Members. Each of these membership classes shall have equal status in all club matters.
4. **MANAGEMENT.** The authority and responsibility for the transaction of the business of The Club for its management shall be vested in a Committee, who, in addition to the powers and authorities by these rules expressly conferred on them, may exercise all powers and do all acts in furtherance of the objects for which The Club is established or done by The Club in General Meeting.
5. **ELECTION AND APPOINTMENT OF OFFICERS.** The Chairman of The Club and the Treasurer shall be appointed annually by Masters Historic Racing Ltd. The Secretary and Committee shall be elected at the Annual General Meeting and, subject to termination of office by resignation at the next Annual General Meeting following their appointment. The Committee shall have the power to co-opt other members as they deem necessary. The retiring officers and other members of the Committee shall be eligible for re-election.
6. **COMMITTEE.** The Committee shall consist of not less than three and not more than five members, exclusive of the Chairman, Treasurer and Secretary, who shall be ex-officio Members of the Committee. Four of the members of the Committee shall form a quorum.

Nominations of Candidates for election to the Committee must be received by the Secretary not less than seven days before the Annual General Meeting, with an acknowledgement in writing signed by each Member nominated that he or she is willing to serve. Nominations of Candidates shall be signed by the member proposing them.

The Committee shall have the power to appoint a sub-committee of not less than three persons to meet on its behalf in respect of any matter which is specially referred to such a sub-committee.

7. **MEETING OF COMMITTEE.** The Secretary either of his own accord or by the direction of the Chairman shall unless otherwise agreed by all the Committee give at least 7 days written notice of a meeting.
8. **ABSENCE FROM COMMITTEE.** Any member of the Committee who shall, without sufficient reasons, absent himself from three consecutive Committee meetings may be called upon to resign his position upon the Committee.
9. **DUTIES OF SECRETARY.** It shall be the duty of the Secretary to attend in person or by deputy, all meetings of The Club and all meetings of the Committee to take minutes of the proceedings. Such minutes shall be entered in a book and presented for confirmation at the following meeting.
10. **BANKING.** All moneys of The Club shall be banked by the Treasurer in the name of The Club, and no disbursements shall be made therefrom except in accordance with the form or forms authorised by the Committee.
11. **ELECTION OF MEMBERS.** Applications of candidates for membership of The Club shall be submitted to the committee by the secretary, and the election of such candidates shall be at the discretion of the Committee. The name and address and description of the candidate and names of his proposer and seconder, being members of The Club, shall be stated on each application submitted to the committee, provided that in the case of a candidate who knows no member of The Club, the committee shall be empowered to carry out the election after proper enquiries.

Membership of The Club shall continue only for the period covered by the current subscription, and members shall be subject to re-election annually by the Committee.

All applications must be made by an individual in his own correct name and be signed by the said applicant personally.

12. **PROVISIONAL MEMBERS.** Any candidate for membership of The Club whose subscription has been accepted by the Secretary shall become a provisional member of The Club. Provisional membership of any candidate shall only be valid until the next meeting of the Committee after payment of the subscription of such candidate.
13. **VOTING OF COMMITTEE MEMBERS.** Each member present at a meeting of the Committee shall be entitled to exercise one vote. Additionally, the Chairman shall be entitled to exercise a casting vote. The Committee shall vote by ballot if any member present so demands. A vote of one third against any application for membership shall exclude from membership.
14. **SUBSCRIPTION.** The annual subscription for Ordinary Membership of The Club shall be £20 subject to annual review by the Committee. There is no annual subscription for Honorary Membership.
15. **PAYMENT OF SUBSCRIPTIONS.** Subscriptions shall fall due on the 1<sup>st</sup> March of each calendar year
16. **NEW MEMBERS.** Any member who has been notified of his election and who fails to pay his subscription within one month of such notification shall be again requested in writing by the

Secretary or Treasurer to pay the same, and, if he fails to make payment within fourteen days thereafter his election shall be ipso facto, null and void. No newly elected member shall be entitled to any of the privileges of membership until after the payment of his first subscription.

17. **NON-PAYMENT.** Any member of The Club who has not paid his subscription within two clear months of the date on which it became due shall be notified of the fact in writing by the Secretary or the Treasurer, and one month thereafter any member who has still failed to pay his subscription may, unless sufficient reason be shown to the satisfaction of the Committee be taken off the Register of members forthwith.
18. **RESIGNATION.** Any member wishing to resign his membership shall give notice in writing of such desire to the Secretary on or before the date on which his subscription would have become due for renewal in any year, otherwise he shall be liable to pay his subscription for the ensuing year. Also any member ceasing, voluntarily or otherwise, to be a member of The Club, shall thereafter cease to enjoy any privileges of membership, but he shall remain liable for the payment of any debts due to The Club from him.
19. **USE OF CLUB NAME AND ADDRESS.** The name and address of The Club shall not be given by a member as his address for trade, advertising or business purposes or in connection with any legal proceedings.
20. **HONORARY MEMBERS.** The Committee may elect as Honorary Members any persons distinguished in promoting the cause of motoring in general or of The Club in particular.
21. **EXPULSION OR SUSPENSION OF MEMBERS**
- 21.1 The Committee (or any sub-committee) may expel or suspend any member from membership of the Club.
- 21.2 A member may be expelled, or suspended by the Committee (or any sub-committee of it) if:
- EITHER the member: -
- (a) is in breach (or believed to be in breach) of the Code of Conduct, or any other rule, policy, or procedure from time to time in force;
  - (b) engages in conduct (whether inside or outside of the Club) which has or may have an adverse effect on the Club, or its members, or may bring the Club into disrepute;
  - (c) has acted or threatened to act in a manner which is contrary to the interest of the Club;
  - (d) commits any act of misconduct;
  - (e) otherwise acts in a way which is inappropriate for a member of the Club;
- OR the Committee otherwise determines it is in the Club's interest to suspend or expel the Member.
- 21.2 Any Member may be suspended by the Chairman for period up to 3 months whilst any investigation is being undertaken into their conduct or it is otherwise believed to be in the interests of the Club to do so.

- 21.3 The Committee (or any subcommittee) may at any time by written notice sent by prepaid post to their last known address or by email to the last known email address inform a Member that they are considering expelling, suspending or withdrawing their membership from the Club.
- 21.3 Any notice should specify the reasons why the Committee (or any sub-committee) is considering expelling, suspending or withdrawing the Member's membership and the basis for the same (the Notice). Within 16 days of the date that the Notice is posted or sent, the Member shall be entitled to submit written representations or request an oral hearing as to why they should remain a member.
- 21.4 If any Member fails to respond to the Notice within the time period provided in Clause 21.3 the Committee (or any subcommittee) shall meet and determine whether the Member's is to be expelled, suspended or have their membership withdrawn.
- 21.5. Where a Member submits written representations within the time period provided in Clause 21.3 the Committee (or any subcommittee) shall meet and consider such representations before informing the Member of its decision which may be expulsion, suspension or withdrawal of membership.
- 21.6 Where a Member requests an oral hearing within the time period provided in Clause 21.3 the Committee (or any subcommittee) shall invite the Member, who may be accompanied by a fellow Club Member, to a meeting at which they will have the opportunity to make representations to the Committee (or sub-committee). The Committee (or subcommittee) shall consider the representations before informing the Member of its decision which may be expulsion, or suspension or withdrawal of membership.
22. **THE ANNUAL GENERAL MEETING.** The Annual General Meeting of The Club shall be held by the 31<sup>st</sup> March in each year upon a date and at a time to be fixed by the Committee. The Annual General Meeting shall:
- a) Receive from the Committee a full statement of accounts (audited if appropriate) showing the receipts and expenditure for the previous calendar year ending 31<sup>st</sup> December.
  - b) Receive from the Committee a report of the activities of The Club during the said year.
  - c) Elect the Secretary of The Club
  - d) Elect the Committee.
  - e) Settle any remuneration for the Auditor (if appointed).
  - f) Decide on any resolution which may be duly submitted to the meeting as hereinafter provided.
23. **SPECIAL GENERAL MEETINGS.** A Special General Meeting may be convened by direction of the Committee, or on a requisition of the Secretary stating the business for which the Special General Meeting is required and signed by not less than (12) members. If the meeting so requisitioned is not convened within 21 days, the said (12) members may convene such meeting. 15 members shall form a quorum.

24. **AGENDA.** When members wish a matter to be discussed at a General Meeting, the text of such matters signed by at least two members shall be sent to the Secretary at least 14 days before the date of such meetings, so that it may be included in the Agenda.
- A copy of the Agenda shall be sent to each member at least five days prior to the meeting, but the fact that any member has not received a copy of the Agenda shall not invalidate the proceedings. No business which is not included in the Agenda shall be discussed at the meeting unless every member present is in favour thereof.
25. **VOTING.** Every person with a right to be present may exercise one vote. At all General Meetings, except as provided in Rule 28, a majority of votes decides a resolution.
26. **RIGHT TO BE PRESENT.** No-one can take part in General Meetings unless he has been duly elected as a Member of The Club, and has paid his subscription according to the rules.
27. **OBSERVANCE AND INTERPRETATION OF RULES.** Every member binds himself to abide by the rules of The Club, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Committee in all cases of dispute or disagreement as to the interpretation of these rules.
28. **ALTERATION OF RULES.** Any alterations may be made in these rules by a General Meeting provided (a) that details of the proposed alteration or alterations are included in the notice of the General Meeting and (b) that the resolution proposing such alteration is carried out by two thirds of those present and voting at such General Meeting.
29. **EVENTS.** All motor competitions organised by The Club shall be held under the rules and requirements of the Motorsport UK or the International Sporting Code of the FIA.
30. **CONVICTION OF A MEMBER FOR A MOTORING OFFENCE.** Any member convicted of an offence arising out of his being in charge of a motor vehicle in any club event or on club business shall be thereupon be liable to expulsion from The Club under Rule 21.
31. **COPIES OF RULES.** Every member shall be furnished with a copy of The Club rules and regulations on election.
32. **DISSOLUTION.** The Club may be dissolved by a Special General Meeting convened by direction of the Committee. If the resolution of dissolution be duly passed, the Committee shall forthwith liquidate the affairs of The Club, and if there be any surplus assets on realisation, these shall be disposed of at the discretion of the Committee.
33. **TEXT CONVENTIONS.** Throughout these rules the singular may be deemed to mean the plural and vice versa; and where appropriate him or he shall mean her or she and vice versa.